

RECORD OF PROCEEDINGS
REGULAR MEETING
APRIL 7, 2025

The Bath Township Board of Trustees met in the Trustee Meeting Room on April 7, 2025 at 6:30pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 6:30pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mr. Gaffney moved to approve the agenda. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

1. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to approve regular purchase orders 2025-00452 through 2025-00465 and payments in the amount of \$222,227.73.** Included in the payments are the following:

- \$11,519.12 to OPERS for pension payment (Admin)
- \$131,600.60 to Classical Construction for installment payment for building expansion (Service)
- \$14,112.00 to Construction & Remodeling Experts for kitchen and door replacement (Service)
- \$29,000.00 to Summit Excavating for 4400 Everett Rd. septic system installation (Service)

Mr. Gaffney seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle stated the correspondence log is available for public viewing.

POLICE CHIEF VITO F. SINOPOLI

Report

Chief Sinopoli presented the Police Department report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

1. Chief Sinopoli recommended, and **Mrs. Troike moved to accept the resignation of Amanda Carey, part-time Communication Specialist, effective March 28, 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

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2. Chief Sinopoli recommended the Trustees consider Resolution 2025-16 to apply for the Spark Good Local Grant in the amount of \$1,000.00 to be used for youth incentives and community events.
Mrs. Troike introduced the following resolution and moved to its adoption:

**RESOLUTION 2025-16
A RESOLUTION AUTHORIZING THE APPLICATION TO
THE SPARK GOOD LOCAL GRANT**

WHEREAS, Spark Good, is a for-profit organization that established a grant program to support law enforcement and youth incentives, and;

WHEREAS, The Spark Good Local Grant Program offers law enforcement agencies the opportunity to apply for grants up to \$1,000.00 to support eligible youth incentive programs and community events; and,

WHEREAS, If the grant is awarded, the Bath Township Police Department intends to use grant funds for the purpose of youth incentive programs and community events; and,

WHEREAS, the Bath Township Board of Trustees desire financial assistance to provide support for youth incentive and community events as approved through the reimbursement grant.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees:

1. Approves the filing of an application to the Spark Good Local Grant.
2. That Administrative Assistant Sue Bartlett is hereby authorized and directed to execute and file an application and to provide all information and documentation required to become eligible for possible funding assistance.
3. That Bath Township has obligated the funds required to satisfactorily complete the proposed project and become eligible under the terms and conditions of the grant program to be reimbursed.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund and if the grant is awarded, to amend the 2025 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Second by Mr. Gaffney; discussion and roll called:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

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Resolution Adopted

Mr. Gaffney, Aye

FIRE CHIEF ROB CAMPBELL

Report

Chief Campbell presented the Fire Department report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

1. Chief Campbell recommended, and **Mr. Gaffney moved to remove Emma Heppner from probationary status effective 4/1/2025. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
2. Chief Campbell recommended, and **Mrs. Troike moved to enter into an agreement with Hall Public Safety for installation of radios and emergency lighting on the 2025 Tahoe for \$16,206.88. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Chief Campbell recommended, and **Mrs. Troike moved to purchase a 2018 Ford Escape from the Police Department for \$8000.00 to replace the 2014 Dodge Grand Caravan used by the fire prevention inspector. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
4. Chief Campbell recommended, and **Mr. Gaffney moved to sell the 2014 Dodge Grand Caravan through the Akron Auto Auction. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

Report

Service Director Collins presented the Service Department report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

No recommendations at this time.

INTERIM PARKS DIRECTOR CAINE COLLINS

Report

Interim Parks Director Collins presented the Parks report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

No recommendations at this time.

PLANNING DIRECTOR/ZONING INSPECTOR WILLAM FUNK

Report

Planning Director/Zoning Inspector Funk presented the Zoning report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

No recommendations at this time.

ADMINISTRATOR VITO F. SINOPOLI

Report

Administrator Sinopoli presented the Administration report for the month of March 2025; a copy of the report is attached to these minutes.

Recommendations

1. Administrator Sinopoli requested the Trustees consider Resolution 2025-17 Organizational Amendment 07 Parks Department and Parks Director

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Mr. Gaffney introduced the following resolution and moved its adoption:

**BATH TOWNSHIP RESOLUTION 2025-17 AMENDMENT 07
TO AMEND THE 2025 ORGANIZATIONAL RESOLUTION/PERSONNEL POLICY HANDBOOK**

WHEREAS, the Township operates with regard to several master documents; and,

WHEREAS, the Bath Township Board of Trustees adopted the 2025 Organization Resolution, Personnel Policy Manual, and Job Description Manual to take effect January 1, 2025; and,

WHEREAS, after review, the Board of Trustees has decided to revise and update the 2025 Organization Resolution, Personnel Policy Manual, and Job Description Manual to amend the following information as follows:

1. To change the title of Parks Administrator to be Parks Director and the Parks Division to be renamed the Parks Department throughout the documents.
2. A full, updated job description for the Parks Director is provided in the Resolution attachment.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees amends the 2025 Organizational Resolution and Personnel Policy Manual to include the updated information in the Resolution attachment.

Mrs. Troike seconded the amendment; and the Fiscal Officer called the Roll:

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

Mr. Gaffney, **Aye**

Resolution Adopted

2. Administrator Sinopoli recommended, and **Mrs. Troike moved to accept an in-kind donation from True Wealth Design, LLC, to help cover costs (estimated between \$5000 and \$7,000) for sponsoring the Sun's Out, Fun's Out community event on June 20th at Bath Community Park. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Administrator Sinopoli recommended, and **Mr. Gaffney moved to remove Linda Cornell from her 1-year probationary period effective March 6, 2025.**

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES

Carla Bayonnet from Adult Guardian Services shared an overview of the services provided by Adult Guardian Services, and advised on various donations that could be beneficial for the organization.

FUTURE TRUSTEE MEETINGS AND EVENTS

Discover Bath Barns	April 8, 2025, 5pm	Bath Church
Board of Zoning Appeals	April 15, 2025, 7pm	Trustee Meeting Room
Board of Trustees Meeting	April 21, 2025, 4pm	Trustee Meeting Room
Zoning Commission	April 21, 2025, 6pm	Trustee Meeting Room
Water and Sewer District Board	April 21, 2025, 7pm	Trustee Conference Room
Project Pride	April 26, 2025, 9-12	Supply Pick up at Revere High School
Appearance Review Commission	May 5, 2025, 5pm	Trustee Meeting Room
Board of Trustees Meeting	May 5, 2025, 6:30pm	Trustee Meeting Room

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Zoning Commission	May 8, 2025, 6pm	Trustee Meeting Room
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ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 7:33pm.

RECORD OF PROCEEDINGS
REGULAR MEETING
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Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: April 7, 2025
Bath Township Board of Trustees

Bath Township

Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000416	04/07/2025	00019	BARBERTON LAUNDRY AND CLEANING	ACH VENDOR PAY	\$304.79
000000417	04/07/2025	01975	STAPLES BUSINESS ADVANTAGE	ACH VENDOR PAY	\$285.41
000000418	04/07/2025	03023	VASU COMMUNICATIONS INC	ACH VENDOR PAY	\$1,372.99
000000419	04/07/2025	people check	PEOPLE CHECK LLC	ACH VENDOR PAY	\$62.00
000000420	04/07/2025	02920	AMAZON CAPITAL SERVICES	ACH VENDOR PAY	\$1,429.16
000000421	04/07/2025	galley printing	GALLEY PRINTING COMPANY INC	ACH VENDOR PAY	\$2,838.00
000000422	04/07/2025	02536	SHELLY MATERIALS INC	ACH VENDOR PAY	\$614.29
000000423	04/07/2025	00307	MERRICK ENTERPRISES	ACH VENDOR PAY	\$307.14
000000424	04/07/2025	00329	INDEPENDENCE OFFICE & BUSINESS	SACH VENDOR PAY	\$199.66
000000425	04/07/2025	00578	ICR ELECTRIC INC	ACH VENDOR PAY	\$1,468.76
000000426	04/07/2025	00745	CUYAHOGA LANDMARK INC	ACH VENDOR PAY	\$3,518.08
000000427	04/07/2025	00960	LEPPO INC	ACH VENDOR PAY	\$91.59
000000428	04/07/2025	01144	TM & L ENTERPRISES LLC	ACH VENDOR PAY	\$2,190.50
000000429	04/07/2025	01863	MASTHEAD HOLDINGS LLC	ACH VENDOR PAY	\$396.00
000000430	04/07/2025	02361	THE SOURCE INDUSTRIES	ACH VENDOR PAY	\$944.35
000000431	04/07/2025	02752	EDWARDS SYSTEMS DISTRIBUTOR	ACH VENDOR PAY	\$960.00
000000432	04/07/2025	boot barn	BOOT BARN INC.	ACH VENDOR PAY	\$394.84
000000433	04/07/2025	classical construction	CLASSICAL CONSTRUCTION LLC	ACH VENDOR PAY	\$131,600.60
000000434	04/07/2025	envision group	ENVISION GROUP LLC	ACH VENDOR PAY	\$7,820.00
Grand Total:			Number Of Checks: 19		\$156,798.16

Bath Township

Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
0000065229	04/04/2025	00993	AKRON PUBLIC UTILITIES BUREAU	Checks for 0001	\$220.68
0000065230	04/04/2025	01551	AKRON UNIFORMS	Checks for 0001	\$533.95
0000065231	04/04/2025	at&t mobility national	AT&T MOBILITY II, LLC	Checks for 0001	\$1,829.67
0000065232	04/04/2025	construction & remod	CONSTRUCTION & REMODELING EXPE	Checks for 0001	\$14,112.00
0000065233	04/04/2025	00236	GALLS INC	Checks for 0001	\$261.15
0000065234	04/04/2025	genuine parts compa	GENUINE PARTS COMPANY INC	Checks for 0001	\$228.66
0000065235	04/04/2025	00111	MONTROSE FORD	Checks for 0001	\$2,289.82
0000065236	04/04/2025	01213	MULCH MAKERS OF OHIO INC	Checks for 0001	\$270.00
0000065237	04/04/2025	02356	NORLSON INC	Checks for 0001	\$89.00
0000065238	04/04/2025	state of ohio oh st hig	OHIO STATE HIGHWAY PATROL	Checks for 0001	\$600.00
0000065239	04/04/2025	01222	PRECISION LASER & INSTRUMENT INC	Checks for 0001	\$75.00
0000065240	04/04/2025	02210	RICHFIELD AUTO PARTS	Checks for 0001	\$208.66
0000065241	04/04/2025	01292	SAFETY-KLEEN SYSTEMS INC	Checks for 0001	\$1,235.80
0000065242	04/04/2025	00371	SCRIP TYPE PUBLISHING	Checks for 0001	\$439.00
0000065243	04/04/2025	01138	SUMMIT EXCAVATING	Checks for 0001	\$29,000.00
0000065244	04/04/2025	01420	UNITED RENTALS	Checks for 0001	\$122.00
0000065245	04/04/2025	00950	VERMEER SALES & SERVICE	Checks for 0001	\$308.52
0000065246	04/04/2025	00967	WHEATLEY ROAD AUTO SERVICE CEN	Checks for 0001	\$122.50
Grand Total:			Number Of Checks: 18		\$51,946.41

Bath Township

Check Register

Check Number	Check Date	Vendor Code	Vendor Name	Payment Type	Amount
000000636	04/07/2025	PERS EMPLOYEE	PERS	EFT for 0001-TRUST	\$11,519.12
000000637	04/07/2025	00166	ENBRIDGE GAS OHIO	EFT for 0001-TRUST	\$1,964.04
Grand Total:			Number Of Checks: 2		\$13,483.16

**Chief of Police Report April
7, 2025**

Department Trainings

Detectives Young & Reilly – Open-Source Intelligence Training March 19, 2025 Officer Chapman – Semi-Automatic Pistol Instructor Training March 23-28, 2025

Department Highlights

Abby Morgan, President and CEO of Direction Home/Akron Canton Area Agency on Aging & Disabilities, met with Chief Sinopoli and Kasha Brackett to discuss services offered and what could be available to Bath residents on March 20, 2025.

Kent State University Police Academy Job Fair March 27, 2025. Administrative Bartlett and Officer Klein attended.

Detective Mike Gabel retired from the Department on March 31, 2025. He started as a part-time patrolman on February 16, 1995, with full-time employment in 1996 and concluded his career in the Detective Bureau. He was also a member of the U.S. Marshal's Violent Fugitive Task Force since 2003. He also received the Summit County Prosecutor's Office Top Cop Award in 2022. We appreciate his service and wish him the best in retirement.

A funding source wishing to remain anonymous provided \$5,000 to pay for the installation and maintenance fee for one Flock camera to be installed in the Montrose area.

March Statistics

All Calls for Service 2,402 [100%]

Community Policing 1,673 [70%]

Traffic Stops 162 [7%]

Traffic Accidents 27 [1%]

Alarm Drops 42 [2%]

Sexual Offense 0 Robbery 0 Burglary 0 All other calls for service: 498 [20%] Booking Charges [Total] 42

OVI /DUI 12

Theft 3

Possession of Drugs 2

Failure to Appear; Issuance of Warrant 6

Recommendations

Accept the resignation of Amanda Carey, part-time Communication Specialist, effective March 28, 2025.

Resolution 2025-16 to apply for the Spark Good Local Grant in the amount of \$1,000 to be used for youth incentives at community events.

Amanda L. Carey
1361 Ghent Hills Rd.
Akron, Ohio 44333

March 28, 2025

Bath Township Board of Trustees C/O
Vito F. Sinopoli
3864 W. Bath Rd.
Akron, Ohio 44333

Re: Voluntary- Irrevocable Resignation of Employment

This letter shall serve to inform you that I am resigning from my position as a Part Time Dispatcher with Bath Township effective March 28, 2025. My resignation is irrevocable, voluntary and has not been forced. I appreciate the employment opportunity at Bath Township.

Sincerely,

Amanda L. Carey

To: Bath Township Trustees – Sean Gaffney, Elaina Goodrich and Sharon Troike
Fiscal Officer – Laura Tuttle
Bath Administrator - Vito Sinopoli

From: Robert Campbell, Fire Chief

Date: April 7, 2025

March 2025 CALLS

Station 1 = 73
Station 2 = 84
All Stations = 5
Total = 162

EMS = 115
Fire = 47

Total Transports = 80

Mutual Aid Given= 18
Mutual Aid Received= 7

Yearly Call Total: 455
EMS = 330
FIRE = 125

TRAINING:
10 Training Classes
34.5 Hours

INSPECTIONS:	
Annual	23
Consult	12
Reinspection	3
Knox Box	1
Tornado Drill	2
TOTAL	<hr/> 41

RECOMMENDATIONS:

- 1- Recommendation to remove Emma Heppner from probationary status effective 4/1/2025.
- 2- Recommendation to enter into an agreement with Hall Public Safety for installation of radios and emergency lighting on the 2025 Tahoe for \$16,206.88
- 3- Recommendation to purchase a 2018 Ford Escape from the Police Department for \$8000.00 to replace the 2014 Dodge Grand Caravan used by the fire prevention inspector.
- 4- Recommendation to sell the 2014 Dodge Grand Caravan through the Akron Auto Auction.

SERVICE DIRECTOR Caine Collins

AGENDA FOR THE TRUSTEE MEETING 4.7.2025

Buildings and Grounds:

No new business to report.

Roads:

Service Crew Monthly Report for March

Resident Service Requests received: 25

Resident Service Requests resolved: 9

Township Service Requests received: 11

Township Service Requests resolved: 12 Right

of Way Permits: 2 Residential

Snow & Ice Report for March

Regular hours spent: 18

OT hours spent: 16

Total hours spent: 34

Approx tons of Salt used: 44

Gallons of Brine used: 0

Total Salt used for the 2024/25 Season: 1885.50

Miscellaneous:

Trucks, Plows, and Trailer Maintenance/Repairs; Shop, Buildings, and Grounds Maintenance/Repairs; Cemetery Maintenance, Restorations, Foundations, Burial Assistance and Sign Installations; Roadway Tree Trimming and Removal; Roadside Mowing; Dead Animal Removal from Township Roadways; Installation of Address Markers and Street Signs/Posts; Pothole Patching; Road Repairs; Continuous Cleaning and Sanitizing of Shop and Trucks; Service Request Restorations and Requests; Roadside Sign Removal; Salted/Plowed Township Roadways; and Emptying Organic Recycle Trailer.

Training:

Summit County Safety Council March Meeting “Effective Incident Analysis” - Sean Humphrys

Cemetery Burials:

Moore’s Chapel: 3 Full Burials

Recommendations by the Service Director:

BATH PARKS DIVISION**AGENDA FOR THE TRUSTEE MEETING 4.7.2025****General Park Information**

For the month of March, park personnel checked and inspected all the trails, performed routine visual inspections on the playgrounds, performed general buildings and grounds maintenance/repairs, and completed vehicle and equipment maintenance/repairs.

Bath Baseball Park

Park personnel are performing field maintenance preparations for the April 1st baseball park opening.

Bath Community Park

No new business to report.

Bath Hill Park

New shelter, drains, and site grading all complete.

Bath Nature Preserve

No new business to report

North Fork Preserve of Bath

No new business to report

Training

Adult First Aid, CPR AED, and Stop the Bleed Course - Kelly D'Abramo

Recommendations

No recommendations at this time.



To: Board of Trustees, Fiscal Officer, Administrator, Executive Assistant
 From: William Funk Planning Director/Zoning Inspector
 Date: April 1, 2025
 Re: Zoning Report for the months of March

Permits

During the month 10 zoning permits were issued in the following categories:

- Accessory Structure 3
- New Residential Dwelling 2
- Fence 2
- Residential Addition 1
- Swimming Pool 1
- Sign 1

Zoning Commission

March 13, 2025, and March 25, 2025, Zoning Commission work sessions:

- The Zoning Commission has been working with Envision Group on drafting language for the Ghent Rd. Corridor Overlay District. The Comprehensive Plan update is recommending that the township creates an overlay district for properties along Ghent Rd. near the Ghent and I-77 interchange. There are increased potential development interests since the property at Ghent and I-77 (former Dimitroff's and Hamed Rug) has been listed for sale. The Zoning Commission felt that it was in the best interest of the Township to begin drafting language prior to the adoption on the Comprehensive Plan with the timing of the listing.

Appearance Review Commission

March 3, 2025, the Appearance Review Commission reviewed the following cases:

- ARC 25-04, David Soulsby of Central Graphics for Crystal Clinic, recommended to approve proposed changes and additional directional signage for Crystal Clinic at 3925 and 3975 Embassy Parkway, located in the B-3 Business District.
- ARC 25-06, Todd Westover of ORepSolutions for Summit Cigar, recommended to approve the proposed building elevation review for Summit Cigar at 1924 N. Cleveland Massillon Rd., located in the B-5 Business District.
- ARC 25-07, Michael Ruth of FastSigns Akron for Pulp Juice and Smoothie Bar, recommended to approve the proposed new wall sign for Pulp Juice and Smoothie Bar at 3757 W>Market St., located in the B-1 Business District.

Board of Zoning Appeals

March 18, 2025, the Board of Zoning Appeals heard the following cases:

- BZA 25-07, Stephen Sinopoli of Specialty Detailing, approved a conditional use for an automotive detailing business at 2432 N. Cleveland Massillon Rd., located in the B-4 Business District.

Solid Waste

- New Customers 20
- Vacation Customers 34
- Total Customers 3,468

Miscellaneous

- None

Recommendations

- None



To: Board of Trustees
From: Vito F. Sinopoli, Township Administrator
Date: April 7, 2025
Re: Administrator's Report – 4/7/25

Report:

1. Bath Township residents recently received a letter from Dynegy, the new electric supplier selected by Summit County through the county's Electric Aggregation Program. This letter is legitimate and provides important information about the transition from Energy Harbor to Dynegy. Residents who take no action will be automatically enrolled in the program with Dynegy at the negotiated group rate. Participation in the aggregation program is completely voluntary. If you prefer to choose your own electric supplier, you may opt out of the program by following the instructions included in the letter. Residents who choose to opt out of the aggregation program are encouraged to carefully compare alternative electric supply options before enrolling with a different provider. When evaluating plans, consider the following factors:
 - Rate per kilowatt hour (kWh)
 - Fixed vs. variable rate plans
 - Contract duration
 - Monthly service fees
 - Early termination or cancellation fees
 - Renewal terms

To compare electric supply options, residents can visit the Public Utilities Commission of Ohio's (PUCO) Energy Choice Ohio website: www.energychoice.ohio.gov This site allows you to compare rates, terms, and providers to help you make an informed decision.

2. Bath Township will host its annual Project Pride roadside cleanup event on Saturday, April 26 from 9-12. In addition, residents can bring clean yard debris to the Organics Recycling Trailer at 1188 N. Cleveland Massillon Rd, drop off aluminum cans at Bath Fire Department, or bring unused and unneeded prescription and over the counter medications to the Bath Police Department. Richfield Village offices will also accept unwanted medication. In addition, Richfield Village will have electronics recycling and document shredding on premises